JASON M. STANEK CHAIRMAN

MICHAEL T. RICHARD ANTHONY J. O'DONNELL ODOGWU OBI LINTON MINDY L. HERMAN



May 18, 2020

## UPDATED NOTICE: VIRTUAL WEEKLY ADMINISTRATIVE MEETINGS

The Public Service Commission ("Commission") hereby gives notice that, until further notice, it will conduct its weekly Administrative Meetings via virtual meeting on Webex, via a link that will be provided to parties who confirm their active participation.<sup>1</sup>

If you would like to actively participate in an Administrative Meeting, you <u>must</u>:

- Contact Susan Thomas at susan.thomas@maryland.gov;
- Do so by 12:00 noon on the Tuesday before the Administrative Meeting, which is held each Wednesday at 10:00 AM;<sup>2</sup> and
- Indicate in your email the item on which you expect to participate, your organization and title, whether you will affirmatively seek recognition or are just available for questions, and include email addresses for all participants for whom you are emailing.

Utilities, government agencies, and other entities with multiple representatives are strongly encouraged to coordinate and consolidate communications.

<sup>2</sup> Participants will receive an email confirming participation and information on a mandatory test run, if necessary.

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<sup>&</sup>lt;sup>1</sup> If the link does not work, you may call in by phone at a number to be provided. If you expect to participate by phone, please include your phone number in your email to Susan Thomas.

Otherwise, <u>you may watch</u> the live stream of the Administrative Meeting on the Commission's YouTube Channel.<sup>3</sup> Please also direct any questions about the Administrative Meeting to Susan Thomas.

Participants are reminded that filings pertaining to matters on the Administrative Meeting agenda should be submitted by noon on the Monday before the Administrative Meeting. The Commission will continue conducting its Administrative Meetings in this manner every Wednesday until further notice.

By Direction of the Commission,

/s/ Andrew S. Johnston

Andrew S. Johnston Executive Secretary

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<sup>&</sup>lt;sup>3</sup> You may access the Commission's YouTube Channel via the "Watch PSC Proceedings" button on the lower left side of the Commission's home page, or via the following link to the YouTube Channel: https://www.youtube.com/c/MarylandPSC.