

W. KEVIN HUGHES
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PUBLIC SERVICE COMMISSION

March 27, 2017

Re: Multi-Step Invitation for Bid ("IFB") – PSC #02.06.17
Verbatim Court Reporting Services – Minor Proceedings

To Whom It May Concern:

The Public Service Commission of Maryland ("Commission" or "PSC") is seeking a court reporting service to record, prepare and deliver transcripts of testimony given during the Commission's minor proceedings. Attached you will find the IFB and the current pricing.

A Pre-Bid Conference will be held on Thursday, May 18th at 11:00AM Local Time, at the Commission's offices: 6 St. Paul Street, Baltimore, MD 21202, 19th floor, Room 1941. To gain access to the building, you will need to sign in and show a photo ID at the security desk in the lobby.

If you have any questions concerning this IFB, please follow the instructions in Section 1.9 of the IFB.

Sincerely,

Dolline Mooney Serra

Dolline Mooney Serra,
Procurement Officer
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