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## PUBLIC SERVICE COMMISSION

February 10, 2020

### NOTICE OF NEW SUPPLIER WEBSITE AND NEW SECURE PORTAL FOR RESIDENTIAL ELECTRICITY SUPPLIERS

**To: All Licensed Electric Suppliers in Maryland**

Pursuant to § 7-510.1(c) of the Public Utilities Article, *Annotated Code of Maryland* (“PUA”), the Public Service Commission (“Commission”) is required to maintain a secure portal on its website to receive information about open offers to supply electricity from electricity suppliers. Each electricity supplier that is actively seeking **residential customers** in a service territory in the State shall maintain at least one open offer to supply electricity to residential customers on the Commission’s website at all times.

On September 9, 2014, the Maryland Public Service Commission (“Commission”) enhanced its original secure portal to allow electricity suppliers with active residential offers available in the State to submit detailed information about the offer to the Commission. **As a continuation of the Commission’s efforts to educate residential customers about Customer Choice and its associated redesign efforts to its website pursuant to § 7-510.2 of the PUA, the Commission hereby provides notice of a new supplier website and new secure portal to enable licensed residential electricity suppliers in Maryland to input various terms of residential offers that will allow prospective consumers the ability to more readily compare such offers and make informed decisions regarding their electric supplier.**

The new residential supplier website and secure portal can be accessed via the following link: <https://supplier.mdelectricchoice.com>

Each residential electricity supplier must register to use the new secure portal<sup>1</sup> and will be validated as follows:

- The person registering for the first time should select “Create an Account” and from the drop-down menu select which supplier they represent– only licensed residential electricity suppliers are listed on the drop-down menu;

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<sup>1</sup> Current authorized registrations from the Commission’s existing portal are not being automatically transferred over to the new secure portal. All residential suppliers who wish to upload current offers must register as new users through the new secure portal.

- The registrant will need to provide an e-mail address that includes the domain name of the supplier.<sup>2</sup> In addition, the person will create a unique username and password and provide name and address information;
- When the person submits the registration request, an e-mail is sent to the e-mail address and will include a link to click to verify the e-mail address. Once received by the Commission, the Electric Choice Administrator will review the registration information; and
- After the review is completed and accepted, the Administrator will activate the new user account. The registered user will receive an e-mail notification that the account has been activated.

From that point, the user/supplier may use the new supplier website to log into their account and upload current residential offers.<sup>3</sup> Electricity suppliers should begin registering effective immediately to establish their new account and begin using the new secure portal to upload current residential offers. The Commission anticipates that it will deploy its new MD Electric Choice website for public use in late February 2020.<sup>4</sup> **All registrations and open offer uploads must be completed no later than Monday, February 24, 2020.** After that date and the launch of the Commission's MD Electric Choice shopping website, the public will be able to view and compare the current offers that have been uploaded by suppliers through the secure portal.<sup>5</sup> The information displayed is solely the responsibility of the Electricity Supplier that entered it. The Public Service Commission will not verify its accuracy and is not responsible for any losses due to any incorrect information.

Questions regarding the new supplier portal may be directed to Kevin Mosier, Assistant Director of Energy Analysis and Planning, at [kevin.mosier@maryland.gov](mailto:kevin.mosier@maryland.gov).

By Direction of the Commission,

*/s/ Andrew S. Johnston*

Andrew S. Johnston  
Executive Secretary

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<sup>2</sup> Public e-mail domain names, such as Yahoo, AOL, Hotmail, or Gmail, are not accepted as e-mail domain names of a supplier.

<sup>3</sup> Commercial and Industrial suppliers will continue to upload their current offers using the same method and format established when the enhanced secure portal was initiated in September 2014. That portal will continue to be accessed via the Commission's website, [www.psc.state.md.us](http://www.psc.state.md.us) under "Online Services."

<sup>4</sup> After the Commission launches its new MD Electric Choice shopping website for residential choice customers, the new secure portal will also be accessible through the Commission's website, [www.psc.state.md.us](http://www.psc.state.md.us), by clicking "Electric Choice Supplier Secure Portal" located in the "Online Services" drop-down menu on the left navigation column. From there, click "Residential Supplier" which will automatically redirect to the new supplier website.

<sup>5</sup> Until the new MD Electric Choice shopping website is launched, residential suppliers will need to maintain open residential offers on both the new secure portal and the Commission's existing portal accessible through its website, [www.psc.state.md.us](http://www.psc.state.md.us) under "Online Services."