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First Transit

Office of General Manager David A. Halperin
7063 Friendship Road, P.O. Box 62
BWI Airport, Linthicum, Maryland 21090
Transportation Safety is our # 1 Core Value!

May 12, 2011

Mr. Terry J. Romine
Executive Secretary - Maryland Public Service Commission
William Donald Schaefer Tower
6 St. Paul Street, 16th Floor
Baltimore, MD 21202

FILED

MAY 16 2011

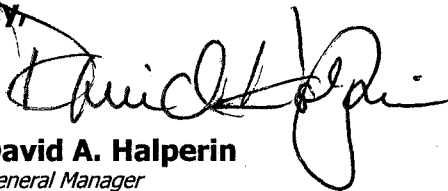
PUBLIC SERVICE COMM
OF MARYLAND

Dear Mr. Romine:

Please find enclosed the required Public Service Commission MOU – PC-16 "*Supplier Diversity Annual Report of Socially Disadvantaged Groups*" for First Transit, BWI Airport. As required under the MOU, this report is hereby submitted to the Commission within 45 days of the end of our fiscal year 2011, which closed on March 31, 2011. An electronic copy has also been transmitted to Mr. Obi Linton, PSC, via email this date.

Should you have any questions, please contact my office at (410) 684-3346.

Sincerely,



David A. Halperin
General Manager

Enclosure (1)

Cc: Mr. Obi Linton
Maryland Public Service Commission
6 St. Paul Street, 16th Floor
Baltimore, MD 21202

FIRST TRANSIT, INC.

Public Service Commission of Maryland
 Supplier Diversity Annual Report of
 Socially Disadvantaged Groups
 (MOU Sec. 6.2.2)

ATTACHMENT A-1		UTILITY NAME: First Transit BWI Airport		First Transit			
FOR THE REPORTING YEAR:		FY 2011 (April 2010 - March 2011)					
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
LINE #	DESCRIPTION	DIRECT (\$)	SUB CONTRACT (\$)	DIVERSE SUPPLIER PROCUREMENT (\$)	PERCENTAGE (%) OF DIVERSE SUPPLIER PROCUREMENT	TOTAL UTILITY PROCUREMENT (\$)	PERCENTAGE (%) OF DIVERSE SUPPLIER (\$ TO TOTAL UTILITY PROCUREMENT Col. (E) / Col. G
Report due 45 days after end of fiscal year. First Transit fiscal years end each March 31, 2011							
MINORITY BUSINESS ENTERPRISE							
1	AFRICAN-AMERICAN	\$0	\$36,314	\$36,314	0.85%		0.25%
2	AMERICAN INDIAN/NATIVE AMERICAN	\$0	\$0	\$0	0.00%		0.00%
3	ASIAN	\$0	\$4,044,497	\$4,044,497	95.06%		27.75%
4	HISPANIC	\$0	\$173,751	\$173,751	4.08%		1.19%
5	TOTAL MINORITY BUSINESS ENTERPRISE	\$0	\$4,254,562	\$4,254,562	100.00%		29.19%
6							
7							
WOMEN BUSINESS ENTERPRISE							
8	WOMEN BUSINESS ENTERPRISE	\$0	\$0	\$0	0.00%		0.00%
Note: African American MBE is also a WBE, above							
SERVICE DISABLED VETERAN BE							
9	SERVICE DISABLED VETERAN BE	\$0	\$0	\$0	0.00%		0.00%
10							
11							
12	NOT FOR PROFIT WORKSHOPS	\$0	\$0	\$0	0.00%		0.00%
13							
14	GRAND TOTAL	\$0	\$4,254,562	\$4,254,562	100.00%	\$14,575,088	29.19%

ATTACHMENT A-2												
UTILITY NAME: First Transit BWI Airport												
FOR THE REPORTING YEAR: FY 2011 (April 2010 - March 2011)												
RESULTS BY PRODUCT												
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	Report due 45 days after end of fiscal year. First Transit fiscal years end each March 31, 2011	
LINE #	NAICS #	PRODUCT/SERVICE DESCRIPTIONS BY NAICS CODE 1,2	MINORITY BUSINESS ENTERPRISE	WOMEN BUSINESS ENTERPRISE	SERVICE DISABLED VETERAN BUSINESS ENTERPRISE	NOT FOR PROFIT WORKSHOPS	TOTAL DIVERSE SUPPLIER (\$) BY NAICS CODE	PERCENTAGE (%) TO TOTAL DIVERSE SUPPLIER (\$) BY NAICS	TOTAL UTILITY PROCUREMENT	PERCENTAGE OF DIVERSE SUPPLIER (\$) TO TOTAL UTILITY PROCUREMENT	COL. (I) \$ / TOTAL COL. (J) %	
1	236	Construction of Buildings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.0000%	\$ 0	0.00%		
2	237	Heavy and Civil Engineering Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.0000%	\$ 0	0.00%		
3	238	Specialty Trade Contractors	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.0000%	\$ 0	0.00%		
4	441	Motor Vehicle and Parts Dealers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.0000%	\$ 0	0.00%		
5	444	Building Material and Garden Equipment and Supplies Dealers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.0000%	\$ 0	0.00%		
6	532	Rental and Leasing Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.0000%	\$ 0	0.00%		
7	541	Professional, Scientific, and Technical Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.0000%	\$ 0	0.00%		
8	561	Administrative and Support Services	\$ 0	\$ 36,314	\$ 0	\$ 0	\$ 36,314	0.8535%	\$ 0	0.25%		
9	562	Waste Management and Remediation Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.0000%	\$ 0	0.00%		
10	485	Other (Transportation & cleaning support services)	\$ 4,218,248	\$ 0	\$ 0	\$ 0	\$ 4,218,248	99.1465%	\$ 0	28.94%		
11												
12		Totals	\$ 4,218,248	\$ 36,314	\$ 0	\$ 0	\$ 4,254,562	100.00%	\$ 14,575,088	29.19%		
13												
14	Footnotes:											
15	1	NAICS Codes listed are subject to change										
16	2	To the extent that disclosure of the contract amount dollars applies to only one vendor, the Utility may confidentially report data for columns (D) through (K).										

FIRST TRANSIT, INC.

Public Service Commission of Maryland
 Supplier Diversity Annual Report of
 Socially Disadvantaged Groups
 (MOU Sec. 6.2.2)

ATTACHMENT A-3			
UTILITY NAME:		First Transit BWI Airport	
FOR THE REPORTING YEAR:		FY 2011 (April 2010 - March 2011)	
(A)	(B)	(C)	(D)
		<i>Report due 45 days after end of fiscal year. First Transit fiscal years end each March 31, 2011</i>	
LINE #	DESCRIPTION	CURRENT YEAR RESULTS (%)	CURRENT YEAR GOALS (%)
1	MINORITY BUSINESS ENTERPRISE (includes all)	29.19%	28.00%
2			
3	WOMEN OWNED BUSINESS ENTERPRISE	0.00%	0.00%
4			
5	SERVICE DISABLED VETERAN BUSINESS ENTERPRISE	0.00%	0.00%
6			
7	NOT FOR PROFIT WORKSHOPS	0.00%	0.00%
8			
9	TOTAL	29.19%	28.00%



FIRST TRANSIT, INC.

Public Service Commission of Maryland
 Supplier Diversity Annual Report of
 Socially Disadvantaged Groups
 (MOU Sec. 6.2.2)

ATTACHMENT B		First Transit BWI Airport		First Transit	
UTILITY NAME:		FY 2011 (April 2010 - March 2011)			
FOR THE REPORTING YEAR:					
(A)	(B)	(C)	(D)	(E)	(F)
LINE #	EXPENSE CATEGORY	EXPENSE AMOUNT (\$)	PERCENTAGE TO TOTAL PROGRAM EXPENSES	TOTAL UTILITY SPEND ON GENERAL AND ADMINISTRATIVE EXPENSES	PERCENTAGE (\$) OF PROGRAM EXPENSES TO TOTAL UTILITY G&A EXPENSES
		Col. (C) / Total Col. (C)		Col. (C) / Total Col. (E)	
1	Employee Salary Expenses	\$6,840,244	48.84%		48.84%
2	Other Employee Expenses	\$21,252	0.15%		0.15%
3	Program Expenses	\$4,036,400	28.82%		28.82%
4	Reporting Expenses	\$0	0.00%		0.00%
5	Training	\$144,190	1.03%		1.03%
6	Consultants	\$29,829	0.21%		0.21%
7	Other Program Expenses (List)	\$0	0.00%		0.00%
8	Insurance	\$448,864	3.21%		3.21%
9	Depreciation	\$195,869	1.40%		1.40%
10	Vehicle Maintenance, Inventory	\$1,841,346	13.15%		13.15%
11	Gen. Administrative/Other	\$446,620	3.19%		3.19%
12		\$0	0.00%		0.00%
13		\$0	0.00%		0.00%
14		\$0	0.00%		0.00%
15	TOTAL EXPENSES	\$14,004,614	100.00%	\$14,004,614	100.00%

FIRST TRANSIT, INC.

Public Service Commission of Maryland
 Supplier Diversity Annual Report of
 Socially Disadvantaged Groups
 (MOU Sec. 6.2.2)

ATTACHMENT C					
UTILITY NAME:		First Transit BWI Airport		First Transit	
FOR THE REPORTING YEAR:		FY 2011 (April 2010 - March 2011)			
(A)	(B)	(C)	(D)	(E)	(F)
NAME OF COMPANY		FILING DATE OF COMPLAINT	NATURE OF COMPLAINT	RESOLVED YES OR NO	IF NO, PLEASE PROVIDE CURRENT STATUS
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

No complaints related to currently contracted minority firms.

FIRST TRANSIT, INC.

Public Service Commission of Maryland
 Supplier Diversity Annual Report of
 Socially Disadvantaged Groups
 (MOU Sec. 6.2.2)

ATTACHMENT D 1		UTILITY NAME: First Transit BWI Airport		First Transit	
FOR THE REPORTING YEAR:		FY 2011 (April 2010 - March 2011)		FY 2011 (April 2010 - March 2011)	
(A)	(B)	(C)	(D)	(E)	(E)
LINE #	VENDOR NAME	AMOUNT (\$)	NAICS CODE	SELF-CERTIFIED: YES (Y) or NO (N)	Report due 45 days after end of fiscal year. First Transit fiscal years end each March 31, 2011
1	Capital Executive Transportation, Inc.	\$4,044,497	485	Assume Y	
2	Simon and Simon Research Services, Inc.	\$36,314	541	Assume Y	
3	Salazar Cleaning Services, Inc.	\$173,751	561	Assume Y	
4		\$0			
5		\$0			
6		\$0			
7		\$0			
8		\$0			
9		\$0			
10		\$0			
11		\$0			
12		\$0			
13		\$0			
14		\$0			
15		\$0			
16		\$0			
17		\$0			
18		\$0			
19		\$0			
20		\$0			
21		\$0			
22		\$0			
23		\$0			
24		\$0			
25		\$0			
26	Total	\$4,254,562			
27					
28	Footnotes:				
29	1				
30					

To the extent that disclosure of the contract amount dollars applies to only one vendor, the Utility may confidentially report data for columns (B) through (E).

FIRST TRANSIT, INC.

Public Service Commission of Maryland
 Supplier Diversity Annual Report of
 Socially Disadvantaged Groups
 (MOU Sec. 6.2.2)

ATTACHMENT E-1		First Transit BWI Airport		First Transit				
UTILITY NAME:		FY 2011 (April 2010 - March 2011)		Transit				
FOR THE REPORTING YEAR:								
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
YEAR	MINORITY BUSINESS ENTERPRISE %	WOMEN BUSINESS ENTERPRISE %	SERVICE DISABLED VETERAN BUSINESS ENTERPRISE %	NOT FOR PROFIT WORKSHOP %	(\$) TOTAL	(%) TOTAL BY SPEND	TOTAL UTILITY PROCUREMENT (\$)	PERCENTAGE (%) OF DIVERSE SUPPLIER SPEND TO TOTAL UTILITY PROCUREMENT %
2010	29.19%	0.25%			\$4,254,562.00	29.19%	\$	29.19%
2011	29.19%	0.25%			\$4,279,238.46	29.19%	\$	29.19%

Public Service Commission of Maryland
 Supplier Diversity Annual Report of
 Mid-Term Goals
 (MOU Sec. 7.1)

ATTACHMENT E-2		First Transit BWI Airport		First Transit				
UTILITY NAME:		FY 2011 (April 2010 - March 2011)						
FOR THE REPORTING YEAR:								
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
YEAR	MINORITY BUSINESS ENTERPRISE %	WOMEN BUSINESS ENTERPRISE %	SERVICE DISABLED VETERAN BUSINESS ENTERPRISE %	NOT FOR PROFIT WORKSHOP %	(\$) TOTAL	(%) TOTAL BY SPEND	TOTAL UTILITY PROCUREMENT (\$)	PERCENTAGE (%) OF DIVERSE SUPPLIER SPEND TO TOTAL UTILITY PROCUREMENT %
					\$	0	\$	0.00%

Report due 45 days after end of fiscal year. First Transit fiscal years end each March 31, 2011

Public Service Commission of Maryland
 Supplier Diversity Annual Report of
 Long Term Goals
 (MOU Sec. 7.1)

ATTACHMENT E-3		First Transit BWI Airport		First Transit				
UTILITY NAME:		FY 2011 (April 2010 - March 2011)						
FOR THE REPORTING YEAR:								
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
YEAR	MINORITY BUSINESS ENTERPRISE %	WOMEN BUSINESS ENTERPRISE %	SERVICE DISABLED VETERAN BUSINESS ENTERPRISE %	NOT FOR PROFIT WORKSHOP %	(\$) TOTAL	(%) TOTAL BY SPEND	TOTAL UTILITY PROCUREMENT (\$)	PERCENTAGE (%) OF DIVERSE SUPPLIER SPEND TO TOTAL UTILITY PROCUREMENT
					\$	0	\$	%
								0.00%

Report due 45 days after end of fiscal year. First Transit fiscal years end each March 31, 2011

Public Service Commission of Maryland
 Supplier Diversity Annual Report of
 Interim Report
 (MOU Sec. 6.5)

ATTACHMENT F		UTILITY NAME: First Transit BWI Airport		First Transit			
INTERIM REPORTING FOR THE PERIOD ENDED:		FY 2011 (April 2010 - March 2011)		First Transit fiscal years end each March 31, 2011			
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
LINE #	DESCRIPTION	DIRECT (\$)	SUB CONTRACT (\$)	DIVERSE SUPPLIER PROCUREMENT (\$)	PERCENTAGE (%) OF DIVERSE SUPPLIER PROCUREMENT	TOTAL UTILITY PROCUREMENT (\$)	PERCENTAGE (%) OF DIVERSE SUPPLIER SPEND TO TOTAL UTILITY PROCUREMENT
				Cols. (C) + (D)	\$ / Total Col. (E)		Col. (E) Line Item / Col. (G) Total
1	MINORITY BUSINESS ENTERPRISE	\$0	\$4,218,248	\$4,218,248	99.15%		28.94%
2							
3	WOMEN BUSINESS ENTERPRISE	\$0	\$36,314	\$36,314	0.85%		0.25%
4							
5	SERVICE DISABLED VETERAN BE	\$0	\$0	\$0	0.00%		0.00%
6							
7	NOT FOR PROFIT WORKSHOPS	\$0	\$0	\$0	0.00%		0.00%
8							
9	TOTALS	\$0	\$4,254,562	\$4,254,562	100.00%	\$14,575,088	29.19%