

**PSC #09-02-13**

**Technical Staff Support for Order No.: 85385 in Case No.: 9298**

**Questions and Answers**

**06/07/2013**

Q1. Will the Consultant need to perform all the work on site? If not, what percentage of the project would you expect the consultant to spend on-site working face to face with the Staff? What percentage of the project work do you anticipate being conducted by electronic means?

A1. No, all work will not have to be performed on site.

It is up to the Consultant to determine how much time will be needed: on-site, through emails and telephone interaction.

Q2. Will there be any utility contact in the form of interview, data request and/or telephone conversations.

A2. It is up to the Consultant to determine what is needed to complete the project. If contact with the EDCs is needed, it can be arranged.

**NOTE: 4.4.2.2** **\*If Required**, the following documents shall be completed, signed, and included in the Technical Proposal, each in its own section that follows the material submitted in response to Section 4.4.3. \*See appropriate RFP Section to determine whether the Attachment is required for this procurement:

Q3. In reference to the above section, the forms that are not required by the RFP, can they be left out of the proposal?

A3. Yes. If the form is not required by the RFP, they do not need to be included in the proposal.

Q4. In reference to the above section, where would you like the required forms to appear in the proposal?

A4. They can appear in the reference section or they can appear in the appendices and numbered to the RFP specifications.

**NOTE:** No financial information can appear in the Technical Proposal.

**NOTE: 4.4.3.15 Economic Benefit Factors**

The Offeror shall submit with its Proposal a narrative describing benefits that will accrue to the Maryland economy as a direct or indirect result of its performance of this contract. Proposals will be evaluated to assess the benefit to Maryland's economy specifically offered. See **COMAR 21.05.03.03A(3)**.

Q5. In reference to the above section, can you supply guidance?

A5. Staff understands that the above section can be difficult to navigate and there will be some Offerors who cannot show an economic benefit factor, if this is the case that must be stated.